



## REPORT TO THE JOINT COMMITTEE

6 July 2016

---

**Report by:** Business & Finance Manager

**Subject:** Calendar of Meetings

---

### **1.0 Purpose of the Report**

1.1 To request the Joint Committee to agree the meeting programme for the coming year.

### **2.0 Background**

2.1 The Joint Committee shall meet as and when required to suit the needs of the Service in accordance with the Service timetable provided that there be a minimum of three meetings per year, one of which shall be specified as the annual general meeting. The venue for the meetings shall be agreed by the Joint Committee.

2.2 In Appendix 1 is the proposed timetable (draft) for adopting

### **3.0 Considerations**

3.1 Proposed Meeting dates for the 2016/17 are included as Appendix 1.

3.2 If alterations to the calendar are required, it is proposed that the Chair be authorised to make changes following appropriate consultation.

3.3 It is proposed that the meetings be held at the GwE Offices, Bryn Eirias, Colwyn Bay.

### **4.0 Recommendations**

4.1 The Joint Committee is requested to:

---

4.1.1 Approve the meetings as proposed within Appendix 1.

4.1.3 That the Chair be authorised to make amendments to the calendar if required.

#### **5.0 Financial Implications**

5.1 There are no financial implications arising from this report.

#### **6.0 Equalities Impact**

6.1 There are no new equalities impacts arising from this report.

#### **7.0 Personnel Implications**

7.1 There are no new personnel implications arising from this report.

#### **8.0 Consultation Undertaken**

8.1 Consultation has been undertaken with the 6 North Wales Local Authorities, to avoid any duplication with Council meetings.

<b>MEETING</b>	<b>DATE</b>	<b>TIME</b>	<b>VENUE</b>
GwE Joint Committee	22/09/2016	9.00am	GwE Offices, Bryn Eirias, Colwyn Bay
GwE Joint Committee	25/11/2016	9.00am	GwE Offices, Bryn Eirias, Colwyn Bay
GwE Joint Committee	08/03/2017	9.00am	GwE Offices, Bryn Eirias, Colwyn Bay

---

#### **OPINION OF THE STATUTORY OFFICERS**

##### **Monitoring Officer:**

No observations in relation to propriety.

##### **Statutory Finance Officer:**

The proposed GwE Joint Committee meeting dates, as proposed here, are fit for purpose. In particular, 22 September 2016 will be timely for receiving and approving independent auditor's report on the 2015/16 accounts, which is statutorily required before 30 September. Another Joint Committee meeting will be required early in July 2017, to receive the 2016/17 pre-audit accounts.